

# UCSF Department of Psychiatry & Behavioral Sciences Policy on Gap Funding Coverage Requirements

Updated 02.01.2024

Salary, benefits, tuition/fees, and visa related cost support from private fellowships, NIH training/mentor awards (K, T, and F series grants) can vary widely. Depending upon the type of sponsored support and the appointment level of the trainee/Junior Faculty, there will often exist a “gap” between the funding provided by the sponsored source and the actual cost of their salary, benefits, tuition/fees, and visa related costs.

**It is the Department of Psychiatry & Behavioral Sciences’ (DPBS) Policy that a gap in any of these areas (salary, benefits, visa, and tuition/fees costs) – for any reason -- is the direct funding responsibility of the PI/Mentor/Mentee.**

**Departmental Policy: DPBS will not provide funds to cover any salary, benefits, visa related costs (new or annual renewals) funding gaps, for any K awardee/Junior faculty, postdoctoral, predoctoral, or trainee appointee. It is the responsibility of the mentor/mentee to cover all funding gaps for the duration of the award, and these can be support on appropriate sponsored or non-sponsored sources.**

Please acknowledge the funding gap policy outlined above has been reviewed, and there is confirmed that they will cover -- with the appropriate funding sources -- the applicant’s salary, benefits, visa, and applicable tuition and fee costs for the full proposal submission project period. The gap is an estimated annual cost based on current salary conditions, subject to change by University or Agency policies. Mentors who do not fulfill these obligations in good faith may no longer be eligible for future sponsorship of mentored awards.

*List planned source(s) of gap funding coverage (either confirmed funding or actively in development):*

XXXXXXXX MD, PhD

XXXXXX, MD, PhD

Mentor

Mentee, Award Applicant

Date

Date