**NOTE: This letter should not exceed one full page.**

XXXXX XX, 202X

To Whom it May Concern:

On behalf of the UCSF Department of Psychiatry and Behavioral Sciences, I am writing in strong support of Dr. (insert name)’s application for INSERT NAME HERE. Dr. XXX’s submission entitled “XXXX” proposes to XXXXXX. This proposal is well-aligned with the goals of the Department of Psychiatry and Behavioral Sciences and has the potential to greatly enrich our clinical/research enterprise.

Dr. XXX is an INSERT TITLE HERE in the Department of Psychiatry and Behavioral Sciences at UCSF with a XXX% appointment and has the space, protected time, and resources needed to conduct the proposed research. INSERT DETAILS HERE.

Dr. XXX has demonstrated an outstanding ability/potential to lead a program of research and secure federal and private foundation grants, including XXX. Thus far, this work has focused on XXX. His/Her/Their publication history in this domain is superb, with over XX manuscripts in top-tier journals, including XXXX, among others.

Dr. XXX has assembled an outstanding, multi-disciplinary mentoring team to support her/his/their research during her/his/their award/fellowship. Dr. XXX, who will serve as the primary mentor, is well-established with XXXX experience in XXXXX. This mentorship will be complemented by a diverse mentoring team including senior investigators from the Departments of XXX (Dr. XXX) and XXX (Dr. X).

We highly value and fully support Dr. X’s research program as specified in her/his/their proposal. We expect Dr. X to be a truly outstanding, highly productive investigator and an important faculty contributor well into the future. We are unreservedly supportive of her/his/their proposal and determined to contribute to her/his/their long-term success at UCSF.

Sincerely,

Matthew W. State, MD, PhD