**NOTE: This letter should not exceed one full page. You may add up to 2 personalized sentences that demonstrate your strengths/accomplishments in support of the proposal submission.**

XXXXX XX, 202X

Dear Sir/Madam:

On behalf of the UCSF Department of Psychiatry and Behavioral Sciences, I am writing in strong support of Dr. (insert name)’s application for a Kxx Mentored Research Career Development Award. Dr. XXX’s research program focuses on XXXXXXX. She/He has already demonstrated tremendous academic potential, and we are committed to supporting her/him as she/he transitions to independence. To this end, it is our intention to transition Dr. XXX to an adjunct faculty member in the Department of Psychiatry and Behavioral Sciences effective (insert fall/spring/summer) 20XX (based on planned K award start date), and have:

1. K award applicants, appt contingent and suort: minimum of 75% protected time to engage in an accelerated, intense research and training effort with a focus on XXXX.

Dr. XXX’s Kxx application entitled “XXXX” proposes to XXXXXX. This proposal is well-aligned with the goals of the Department of Psychiatry and Behavioral Sciences and has the potential to greatly enrich clinical and research services.

Dr. XXX has assembled an outstanding, multi-disciplinary mentoring team to support her/his research and training during her/his Kxx. Dr. XXX, who will serve as the primary mentor, is well-established with XXXX experience in XXXXX. This mentorship will be complemented by a diverse mentoring team including senior investigators from the Departments of XXX (Dr. XXX) and XXX (Dr. X).

We highly value and fully support Dr. X’s training and research program as specified in her/his proposal. We expect Dr. X to be a truly outstanding, highly productive, independent investigator and an important faculty contributor well into the future. We are unreservedly supportive of her/his proposal and determined to contribute to her/his long-term success at UCSF.

Sincerely,

Matthew W. State, MD, PhD